



**NIGERIA CUSTOMS SERVICE**

# Simplified Clearance

Guide to Trade and Customs Agents  
For Transitional SGDs in  
Kaduna

# SGDs captured by or before Wednesday 02.06.2010 AND still under “registered” status

## ACTION:

Go to CPC and request for assessment of your registered SGD and for a printout of the assessment notice. Then proceed to bank for payment.

# **SGDs selected (verified) by or before Wednesday 02.06.2010**

## **ACTION:**

Proceed to the CPC, and request for the assessment notice then proceed to the bank for payment.

# **SGDs selected (verified) by or before Wednesday 02.06.2010 AND under physical examination/scanning**

## **ACTION:**

Proceed to OC terminal to request for your assessment notice, and then proceed to the bank for payment.

# **SGDs assessed by or before Wednesday 02.06.2010 not yet paid**

## **ACTION:**

Proceed to the bank for payment with assessment notice then proceed to OC terminal for further processing.

# **SGDs assessed by or before Wednesday 02.06.2010 and already paid**

## **ACTION:**

Proceed to examining officer at the terminal for processing and subsequent exit of goods by terminal operator.

# Capture of currency on SGDs

All SGDs must be captured with the foreign currency of transaction and **NOT** in Nigerian Naira.

# Exit Notes

All exit notes will be acknowledged by exit gate officers. Deposit all SGDs and original document (SGD folder) with the terminal operator for GREEN and BLUE, or the OC terminal for RED and YELLOW